

TO: College of Agriculture and Life Sciences May 2014 or Summer 2014 Associates' and Bachelors' Candidates

2014 Biochemistry (BIOC) Bachelors' Candidates (College of Science)

FROM: Susan S. Sumner, Associate Dean and Director

RE: College of Agriculture and Life Sciences Undergraduate Commencement Schedule for 11:30 a.m., Saturday, May 17, 2014

DATE: February 10, 2014

Please share this commencement information with your family and friends attending

CAP AND GOWN REQUIREMENTS

All graduates participating in the academic procession and the commencement ceremonies must wear a cap and gown. Regalia for students are now on sale at the on-campus and Volume II Bookstores. All graduates with distinction should reserve honor sashes when ordering regalia from the Bookstore. The Bookstore will have a list of students who should receive an honor sash.

HONOR SASHES

If you are not on the list but you anticipate that you will have a 3.4 GPA or better and will have completed your last 60 hours at Virginia Tech at the end of Spring Semester, please note that we will have sashes on hand at commencement.

UNDERGRADUATE COMMENCEMENT EXERCISES
Associates' and Bachelors' Candidates
(College of Agriculture and Life Sciences)
Biochemistry Bachelors' Candidates
(College of Science)

Saturday, May 17, 2014, 11:30 a.m.
Cassell Coliseum

I. Details for the College ceremony

A. Arrival/Entrance

There will NOT be a procession of the Associates' and Bachelors' candidates into Cassell Coliseum. Degree candidates are asked to report to the **Spring Street side of Cassell Coliseum where you will enter the Merryman Center at 10:45 a.m.** Here you will wait for security's signal to enter the coliseum. Signs will be posted to direct you to Cassell Coliseum floor to find your seat. Departmental ushers will be on hand to help. Index cards with your name will be placed on the appropriate chair where you will sit. **DO NOT CHANGE SEATS. YOU MUST BE ALPHABETICALLY TO GET YOUR DIPLOMA.** There will be department signs on the end of each row to designate where you will sit according to department. **ALL CANDIDATES ARE ASKED TO BE IN THEIR SEATS BY 11:15 AM.**

B. Receiving Diplomas

An usher will direct the candidates to the stage at the proper time. **Please hand the announcer the card with your name on it (this card will be in your seat).** If any information on the card is incorrect, please correct it. Candidates will receive their diplomas on stage, proceed across the stage, down the left side of Cassell Coliseum floor and return to your seat as directed by an usher.

C. Recessional

In the closing remarks, Dean Grant will instruct all guests and candidates how to exit Cassell Coliseum. The audience and graduates should remain seated until the stage party and faculty recess, led by Dean Grant. **Graduates will not recess.**

II. General Information about Commencement

- A. **Website Information:** The University commencement exercise will be Friday, May 16, 2014 – 9:00 a.m. - Lane Stadium/Worsham Field - 1 Hour.

See the following websites for additional details.

<http://www.vt.edu/commencement/>

Details from the Registrar's Office concerning graduation can be found at:

<http://www.registrar.vt.edu/graduation/>

The University Commencement Brochure website is

<http://www.vt.edu/commencement/>

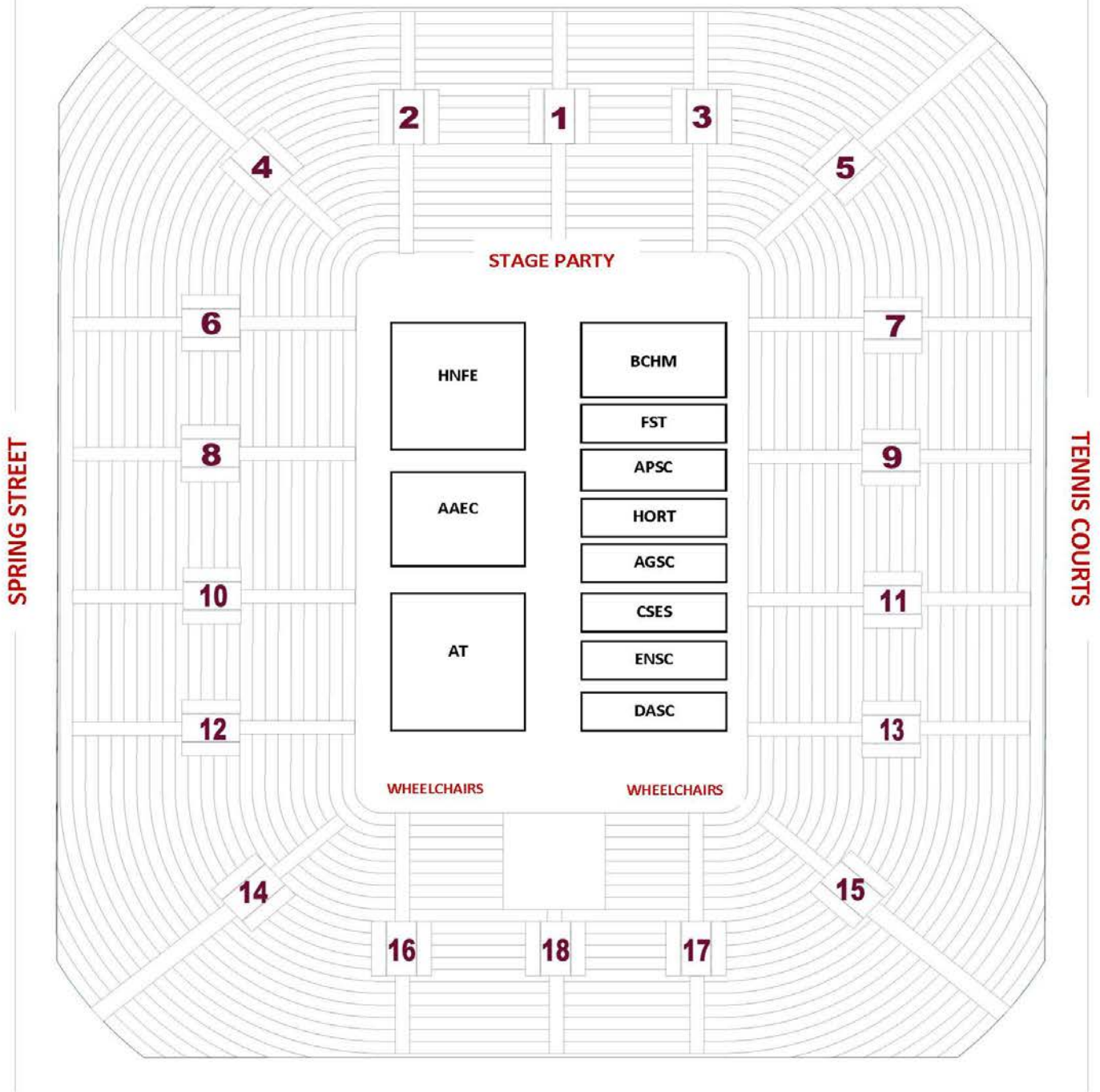
An alumni informational website can be found at
<http://www.alumni.vt.edu/graduation/index.html>

- B. **Tickets:** Each candidate can expect adequate seating for parents and guests. **No tickets are required for attendance.**
- C. **Student Accounts:** All accounts at Virginia Tech must be settled (including parking tickets) before the candidate can receive a diploma.
- D. **Entering Cassell Coliseum:** Cassell Coliseum will be available for seating by parents and guests only **AFTER** 10:45 a.m. because of the preceding College of Business ceremony. **Business will have over 1000 graduates and parking will be a problem. Please plan accordingly.** To assure a smooth transition of parents and guests in and out of Cassell Coliseum, all parents and guests are to enter Cassell Coliseum from Spring Street nearest the main parking lot between McComas Hall and Cassell Coliseum. **NOTE: CASSELL COLISEUM IS NOT AIR CONDITIONED.**
- E. **Commencement Photos:** GradImages will be at the ceremony to take a candid photograph of you as you receive your diploma. You may place orders or obtain answers to questions at <http://www.gradimages.com> or 1-800-261-2576.
- F. **Accessibility, Wheelchairs, and Disability Accommodations:** If any graduates or those attending graduation need special assistance, please use the University webpage www.ssd.vt.edu or 540-231-0858 or TTY 540-231-0853 for additional information on "Accessibility, Wheelchairs, and Disability Accommodations." If there are guests who are non-ambulatory, they and their families are to use the **Spring Street** entrance into the **Merryman Athletic Center**, follow the ramp to the left and into Cassell Coliseum. Proceed to the back of the Cassell Coliseum floor for seating. **One guest is allowed to sit in this section.** If you have questions, please contact Jennifer Carr jjc@vt.edu.
- G. **Seating:** Parents and guests might like to sit in the Cassell Coliseum section that is close to where their graduating son/daughter or relative is seated. Refer to the attached diagram to see where the different majors are seated on the Cassell Coliseum floor.

College of Agriculture and Life Sciences Spring Commencement - Cassell Coliseum

Procession and Approximate Seating

WASHINGTON STREET



ENTRY TO FLOOR